

Director of Kids Ministry

Position Description

TITLE: Director of Kids Ministry
START DATE: August 2022
STATUS: Part-time with the potential to become full-time

POSITION DESCRIPTION:

The Director of Kids Ministry is someone who has a love for children and is passionate about leading them to have a relationship with Christ. The director also provides vision and overall leadership to the children's ministry of Oak Pointe Church West Bloomfield, including program development, coordination, implementation, and direction. The director leads a team of volunteers to provide excellent kids ministries that are vital to the church's vision and the discipling and shepherding of children.

Oak Pointe Church West Bloomfield is a church plant (start-up); less than two years old. Its staff leadership operates as a flexible and highly interconnected team alongside volunteer leaders and team members. Therefore, as the church expands to fulfill its mission, additional projects and/or roles may become available for consideration to expand the role of the individual in this position. A key leader characteristic for this position is loyalty: loyalty to Jesus Christ's mission for His Church to make disciples and loyalty to God's specific leading of this local church to reach unbelievers in West Bloomfield by equipping Christians in this church. Church planting is among the most challenging and rewarding environments to lead ministry, and this position will require the correct type of leader who understands the challenge ahead.

REPORTING RELATIONSHIP:

Oak Pointe West Bloomfield Lead Pastor

WORKING RELATIONSHIPS:

An integral member of the local church staff; able to develop and sustain strong relationships among volunteers; shares ideas and collaborates with other Kids Directors (within and outside of Oak Pointe).

CHARACTER:

Demonstrates the qualities of a Spirit-led follower of Jesus Christ.

QUALIFICATIONS:

- **Experience:** Has proven ability in the effective teaching of children and adults. Previous successful leadership in children's ministry and/or a children's educational setting. Extensive experience promoting programs and recruiting and leading adult and student volunteers. Previous experience leading a team and developing and managing a budget.
- **Requirements:** Affirmation of the vision and direction of Oak Pointe West Bloomfield.
- **Characteristics:** Exhibits Christ-like character, including faith, courage, integrity, discernment, dependability, perseverance, humility, patience, and compassion. Has an overall positive radiant disposition. Is innovative, creative, a self-starter, proactive, teachable, a team builder, a team player, detail-oriented, and able to multitask. Is an effective communicator able to cast vision, motivate, inspire, and influence others.
- **Competencies/Skills:** Computer competence, strong written and verbal communication skills.

RESPONSIBILITIES:

- **Oversees all aspects of Oak Pointe West Bloomfield Kids** assisted by volunteer leaders, including budget, calendar, volunteer recruiting, training, appreciation, communications, safety and security, facility, special needs, programming, record keeping, etc. Note: The church currently uses "Think Orange" content for the Kids Ministry curriculum. The director is encouraged to leverage this approach to make curriculum generation simpler than developing new curricula.
- **Provides Spirit-led vision for ministry direction, themes, and initiatives** incorporating team insights and unity.
- **Facilitates, as needed, the Family Ministry Team** to encourage and equip families in their role as the primary faith influencers of their children. Seeks to continue developing and providing tools/programs to assist families in this endeavor and to partner with other ministries in this pursuit.
- **Community Outreach Leader** in the development and leadership of outreach initiatives as the Lord leads.
- **Additional Responsibilities** leading to increased hours based on other gifting, passions, and skills.